

Brier Elementary PTA
7.2.15
Board Meeting Minutes

Meeting Date: September 10, 2008

Notice given: Set meeting time is the second Wednesday of the month through June 2009

Meeting Location: Brier Elementary Library

Meeting called to order at: 6:00 pm

Recorded by: Julia L. Bogle

In Attendance: See attached

Quorum was present

WELCOME:

Given by: Cathy Fiorillo

Welcome. Explanation of change in agenda style.

MINUTES: June 10, 2008 and August 27, 2008 Board Minutes reviewed and approved by general consensus.

2008-2009 PTA BOARD GOALS:

Discussion continued from August Board retreat regarding library, volunteer and legislative goals.

Cathy Jackson moved to adopt the PTA's Goals Statement as amended. Motion seconded. Motion passed. See attached.

TREASURER'S REPORT:

Given by: Jenny McDowell

Budget document for July and August 2008/2009 provided, see attached.

UNFINISHED BUSINESS: O'Neal Foundation and Unfulfilled Budget Requests ('07/'08)

Given by: Penny Ebright

See attached.

O'Neal Foundation

Treasurer provided correct amount of money in O'Neal Foundation account, \$977.90.

Penny Ebright moved to transfer \$977.90 from the O'Neal Foundation account to PTA's general fund account.

Motion seconded. Motion passed.

Unfulfilled Budget Requests

Discussed Shannon Gonsalves' request for scholarship money.

Penny Ebright moved to grant up to \$300.00 to teacher Shannon Gonsalves for art supplies for an alternative recess program involving arts and crafts opportunities for intermediate students. Motion seconded. Motion passed.

Discussed Julie Whittles' request for a phone headset.

Penny Ebright moved to purchase a phone headset for better customer phone service at an estimated cost of \$350.00.

Motion seconded. Motion passed.

Discussed staff request for an electric stapler for staff work room.

Kami Otis moved to buy two electric staplers for the work rooms, at an estimated cost of \$150.00 each. Motion seconded. Motion passed.

Discussed Julie Whittles' request for a magazine holder.

Jenny McDowell moved to purchase a free standing rotating flyer holder for the foyer in the main office at a cost of up to \$270.00. Motion seconded. Motion passed.

Discussed Julie Whittles' request for a coat rack to hold lost coats, etc. Decision postponed, pending more information

Discussed desire for a volunteer to organize, check and return, (if possible) lost and found items on a monthly basis. A volunteer has signed up for this position.

NEW BUSINESS:

Intermediate Representative, Amy Vecera presented a grant request from the sixth grade teachers to provide scholarship funds for Six Grade Camp. Scholarship funding for sixth grade camp was discussed. Cathy Jackson moved to add a separate \$500.00 line item to the budget for sixth grade camp scholarship. Motion seconded. Motion passed.

Brier PTA's first Legislative Chair is Ken Bogle. To facilitate participation in legislative events Cathy Jackson moved to return the Legislative Chair line item to the budget at \$400. Motion seconded. Motion passed.

FAMILY FUN EVENTS:

Kami Otis provided Events Calendar. Note: both skate nights; swim and bowling night dates are tentative.

COMMUNICATIONS REPORT:

Given by: Kim Maxfield

Brier Buzz Newsletter will come out on the second Tuesday of each month. The first issue came out on Sept. 9. It was well received. The Principal and Teacher Representatives requested the staff be given copies of the Buzz in their mail boxes. Items to be included in the Buzz must be filed at least one week ahead.

All PTA flyers are to be electronically sent to the PTA President.

Monday Morning Coffee Email will begin on September 22. It will give a two week view and include both school and PTA events.

PTA members can still distribute flyers on Tuesdays, but are asked to coordinate flyers and distribution as much as possible.

V.P. OF FUNDRAISING REPORT:

Given by: Cathy Jackson

Fundraising kickoff assembly is on Sept. 25 at 9:30 am. Catalogs have arrived.

Ann Nichols will manage the Wreath Sales. Julie Wyman will manage the Bazaar, set on Nov. 8. Entertainment Books are in, flyers to go out soon. Sales end late in Oct. Box top flyer for autumn fundraiser will go out soon.

MEETING ADJOURNED AT: 7:01 pm